

The *Elgin*

PUB & ROOFTOP BAR

FUNCTION PACK



# THE BURWOOD BAR

IDEAL FOR 40 - 120 GUESTS

*The Elgin*

UP TO 50 GUESTS \$1000 MINIMUM SPEND  
UP TO 120 GUESTS \$2000 MINIMUM SPEND

## KEY FEATURES:

*PRIVATE ROOM WITH YOUR OWN BAR  
WIRELESS MICROPHONE & SPEAKER  
ABILITY TO PLAY YOUR OWN MUSIC VIA AUX  
TV SCREEN WITH USB, HDMI & LAPTOP CAPABILITIES  
DJ/BAND/DECORATIONS PERMITTED  
BAR TAB OR CASH BAR AVAILABLE  
PREFERENCE OF ROOM SET UP AND FURNITURE  
PARTY LIGHTING FOR A DANCE FLOOR*



# ROOFTOP SEMI-PRIVATE

IDEAL FOR 30 - 60 GUESTS



## KEY FEATURES:

*Private area with access to the rooftop.*

*Shared courtyard access.*

*Ability to play your own music.*

*Projector Access.*

*HDMI, USB & Foxtel capabilities.*

*Microphone & Speaker (Subject to availability)*

*Preference of room set up and furniture.*

*Decorations permitted.*

*Heating & cooling options.*

*Bar tab or cash bar available.*

*Large drink selection, including cocktails.*



# THE ROOFTOP MARQUEE

## IDEAL FOR 20 - 50 GUESTS



*The Marquee is available to functions and large bookings. With direct access to our Rooftop Bar, it's the perfect spot for day or night gatherings.*



### KEY FEATURES:

- Able to be booked by medium to large groups for any occasion.
- Access to the deck bar.
- Preference of setup and furniture.
- Decorations permitted.
- Semi outdoor, with heating available.
- Bar tab or cash bar available.
- Large drink selection, including cocktails.



**NOTE: AREA IS SEMI PRIVATE THEREFORE IN-HOUSE MUSIC ONLY & NO AUDIO / VISUAL EQUIPMENT AVAILABLE.**

# FUNCTION PLATTERS

PRICE	DESCRIPTION (each platter has approximately 20 pices/servings)	QTY REQ
\$60	VEGETARIAN SPRING ROLLS (V)	
\$60	CAULIFLOWER FRITTERS IN A SWEET & SPICY KOREAN SAUCE (V)	
\$60	CURRIED VEGETABLE SAMOSAS (V)	
\$60	SALT & PEPPER CALAMARI (GF ON REQ)	
\$70	FRIED CHICKEN TENDERS	
\$70	MINI SAUSAGE ROLLS	
\$70	MINI BEEF PIES	
\$70	MACARONI & CHEESE CROQUETTES (V)	
\$80	HOUSEMADE MINI BEEF MEATBALLS (GF)	
\$80	HOUSEMADE VEGETARIAN ARANCINI (V)	
\$80	HOUSEMADE MINI THAI FISHCAKES	
\$80	HONEY SOY CHICKEN SKEWERS (GF)	
\$80	VEGAN CROQUETTES (VG)	
\$100	BEEF SLIDERS	
\$100	CHICKEN SLIDERS	
\$100	PORK SLIDERS	
\$100	ASSORTED PIZZA PLATTER (VEGETARIAN INCLUDED)	
\$110	VEGAN PIZZA PLATTER (VG)	
\$110	GLUTEN-FREE PIZZA PLATTER (GF)	
\$110	ANTIOPASTO PLATTER - SELECTION OF CURED MEATS & CHEESES	

Function food orders must be received 10 days before date of event.  
 Send this form to [functions@elgininn.com.au](mailto:functions@elgininn.com.au) to submit your order.  
 Please let us know any dietary requirements.

# TERMS & CONDITIONS

PLEASE READ THE FOLLOWING BEFORE MAKING A BOOKING

## Bookings and deposits:

In order to secure your requested date and the most suitable area to accommodate your needs, a booking deposit is required.

## Cancellations or postponement:

In the event of a cancellation or postponement by the event organiser(s), the Elgin Inn requires formal notification. All notifications must be emailed to the venue via [info@elgininn.com.au](mailto:info@elgininn.com.au) or [functions@elgininn.com.au](mailto:functions@elgininn.com.au). Cancellations or postponements with less than three weeks notice may incur a loss of deposit.

## Confirmation:

Confirmation of final numbers is required no less than 7 days prior to the function date.

## Liquor License:

In accordance with liquor licensing all functions are to conclude by 1am. The Elgin Inn is a strong advocate of responsible service of alcohol and reserves the right to refuse supply of alcohol to intoxicated patrons. Under section 114 of the liquor licensing act, the Elgin Inn reserves the right to instruct patrons who are behaving in an unruly manner to leave the premises at any time.

## Entertainment:

External DJ's are permitted; however, it is a requirement that a sound check is completed prior to the commencement of any function. All entertainment must be fully set up and sound checked before 7pm. Evening events will require all entertainment to conclude by 12:30am.

## Food:

Cancelling of Food Platters During the Event may be possible at Late Notice However, a charge may occur for items that are not usable after the event date. Under the 1984 Victorian Food Act, external 'Doggy Bags' May be bought in by the Patron. The Elgin Inn does not accept any responsibility of the integrity of the food items once they are taken from the premises.

## Responsibility and Liability:

The Elgin Inn does not accept any responsibility for the damage to, or loss of any clients' property throughout the duration of the function. The organisers of the function will be financially responsible for any damages to the venues fixtures and fittings, property and equipment, which includes pilferage of the venues property that may occur throughout the duration of the function. The deposit will be treated as a bond for any damages that may be incurred, during the function. The function space will be assessed by the manager at the conclusion of the function and deposit deducted from final payment